

Sugar Lake Association

Guidelines for Photographs and Other Website Material

The Sugar Lake Association (The Association) will publish photographs and other materials (e.g. notices), submitted by members of the Association, on the website. This document describes the guidelines for acceptance of photographs and other materials and the procedures for members to submit such files for publishing on the website.

By submitting a photograph or other material for posting on the website, the person submitting the photograph or other material is deemed to have reviewed and agreed to these guidelines in full.

All photographs and materials submitted to the Association for posting on the website should be:

- Legal, decent, honest and truthful; and
- Prepared with a sense of responsibility to consumers and society.

The Association will not accept photographs or other materials for posting on the website that:

- Conflicts with the core values or policies of the Association in any way;
- Is of a sexual nature, features an overtly sexual tone, innuendo or a subtext that may cause offence, includes partial or complete nudity, or which appears to promote illegal or inappropriate behaviour;
- Discriminates on the grounds of race, colour, national origin, religion, sexual orientation or disability; or
- Is of a mocking nature, which makes fun of particular groups of people, types of behaviour, or situations.

The Association will make reasonable efforts to ensure that only photographs and documents suitable for 'family viewing' appear on the Association's website. The Association will refuse to post a photograph or other material if the material is seen as not suitable for the website. The website administrator will determine a photograph's or other material's suitability, and the website administrator may (at his or her own discretion) seek confirmation from the Sugar Lake Association president. Any photograph or other material may at any time be removed from the website if it is deemed inappropriate for the website.

PROCEDURE TO SUBMIT PHOTOGRAPHS AND OTHER MATERIALS FOR POSTING ON THE WEBSITE

Photographs should be submitted as “.jpeg”, “.jpg” or “.png” files with a resolution of 150 DPI or smaller, and should be no more than 7” on any side.

To submit a photograph or other material for posting on the website, forward the material, as an email attachment, to admin@sugarlakeseguine.ca.

In your email, indicate whether you wish your photograph or other material to be posted in the members-only section or the public section of the website.

The member submitting a photograph may choose to include a copyright marker if they do not wish the photograph to be legally copied by any viewer. NOTE: The Association cannot enforce the requirement that any viewer ask the person who submitted the photograph for permission to copy the image.

The Sugar Lake Association may change this Guideline at any time. If such a change in the Guideline results in a photograph or other material being deemed inappropriate for the website, the photograph or other material will be removed from the website.